



## **Petaluma Gap Winegrowers Alliance Board of Directors Responsibilities**

The PGWA is a 501(c)(6) nonprofit organization. The board of directors ("board") acts as trustee of the organization's assets and ensures that the nonprofit is well managed and remains fiscally sound. In doing so, the board must exercise proper oversight of the organization's operations and maintain the legal and ethical accountability of its board members and volunteers. The main legal responsibilities of the board are summarized in the "three Ds":

- **Duty of Care:** Board members are expected to actively participate in organizational planning and decision-making and to make sound and informed judgments.
- **Duty of Loyalty:** When acting on behalf of the organization, board members must put the interests of the nonprofit before any personal or professional concerns and avoid potential conflicts of interest.
- **Duty of Obedience:** Board members must ensure that the organization complies with all applicable federal, state, and local laws and regulations, and that it remains committed to its established mission.

In addition to its legal responsibilities, the board acts in a fiduciary role by maintaining oversight of the nonprofit's finances. Board members must evaluate financial policies, approve annual budgets, and review periodic financial reports to ensure that the organization has the necessary resources to carry out its mission (see below) and remains accountable to its membership and the general public.

The mission of the PGWA is to:

- Promote the winegrowers and vintners within the Petaluma Gap and foster the production of high-quality wines crafted from Petaluma Gap fruit
- Cultivate positive relationships with the community by elevating awareness of growing and winemaking practices and an understanding of the winegrowers' commitment to respect and protect the land
- Continue to advance Petaluma's 150-year heritage as a successful wine-producing center